



OFFICE OF THE PRINCIPAL

আনন্দৰাম ঢেকিয়াল ফুকন মহাবিদ্যালয়

নগাঁও (অসম), পিন : ৭৮২০০২

ANANDARAM DHEKIAL PHOOKAN COLLEGE

Nagaon (Assam), Pin- 782002

Estd. 1959

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Dr. Sadananda Payeng, M.A., Ph.D.

Principal & Secretary

Ref No: 19 (৯) / ২০২৫-২৭

Date: 30-04-2026

OFFICE ORDER

Constitution of RTI Cell

In pursuance of the provisions of the **Right to Information Act, 2005**, and to facilitate dissemination of information, transparency, accountability and effective handling of RTI applications in the institution, the **RTI Cell** of Anandaram Dhekiyal Phookan College is hereby constituted with immediate effect.

Composition of the RTI Cell

1. Dr. Sadananda Payeng, Principal – Chairperson
2. Dr. Diganta Kumar Boroowa, Public Information Officer (PIO) – Coordinator
3. Mrs. Bhagyawati Das, Head Assistant – Member
4. Mr. Pranab Kumar Nath, Junior Assistant – Member
5. Mr. Fajjur Rahman, Junior Assistant – Member

Functions of the RTI Cell

- Ensure compliance with the provisions of the Right to Information Act, 2005.
- Facilitate timely receipt and disposal of RTI applications.
- Assist applicants in obtaining information as per RTI Act provisions.
- Maintain records of RTI applications, replies and appeals.
- Ensure proactive disclosure of information under Section 4 of the RTI Act.
- Coordinate with departments for collection and dissemination of information.
- Promote transparency and accountability in institutional administration.
- Prepare annual reports relating to RTI matters, if required.

Public Information Officer (PIO)

Name: Dr. Diganta Kumar Boroowa

Designation: Associate Professor


Phone: 9435190239

Email: dkborrowa@gmail.com

Tenure

The Cell shall remain in force until further order or reconstitution by the competent authority.




(Dr. Sadananda Payeng)
Principal
ADP College, Nagaon
Principal
A.D.P. COLLEGE
Nagaon (Assam)